

**ELECTRONIC-DISTRICT PERSONNEL MANUAL
TRANSMITTAL SHEET
NUMBER 219**

The attached pages replace the rules in Chapter 12, Hours of Work, Legal Holidays and Leave, of Subtitle B of Title 6 of the District of Columbia Municipal Regulations (DCMR) (see Chapter 12 of the Electronic-District Personnel Manual (E-DPM)). These rules are being replaced because of final rulemaking published in the *D.C. Register (DCR)* on October 31, 2014 (61 DCR 011412)). The main purpose of the final rules published is to amend the chapter to update the provisions contained in section 1279 on the Paid Leave Pursuant to the Accrued Sick and Safe Leave Act of 2008, effective May 13, 2008 (D.C. Law 17-152; 55 DCR 3452 (April 4, 2008)) to reflect changes in District law, including those made by the Earned Sick and Safe Leave Amendment Act of 2013, effective February 22, 2013 (D.C. Law 20-89; D.C. Official Code § 32-131.02), which, among other things, allows an individual who is not covered by another, more generous leave system to begin accruing paid leave at the start of his or her employment, and provides for access to such paid leave after 90 days of service with an employer. In addition, the rules expand on the provisions contained in section 1211 (Telecommuting), section 1270 (Declared Emergencies—In General), section 1272 (Declared Emergencies—Late Arrival, Unscheduled Leave Policy); section 1273 (Declared Emergencies—Shut-Down); and add definitions of the terms “Unscheduled Leave,” and “Unscheduled Telecommuting.” The rules also amend the definition of the term “When Actually Employed (WAE),” in section 1299 (Definitions). For the convenience of *E-DPM* readers, the entire chapter is being provided in this Transmittal. The amendments contained in this transmittal may also be accessed on the Office of the Secretary’s *DC Regs System* at www.dcregs.org.

**MAKE THE FOLLOWING CHANGES TO CHAPTER 12 OF THE *E-DPM*,
HOURS OF WORK, LEGAL HOLIDAYS AND LEAVE**

| E-DPM Transmittal | |
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| This E-DPM Transmittal contains pages 12-I-i through 12-I-iv, and 12-I-1 through 12-I-57 | The attached pages replace Transmittal No. 214 , dated April 1, 2014 (pages 12-I-i through 12-I-iv, and 12-I-1 through 12-I-55) |

November 28, 2014

Date


Shawn Y. Stokes
Director

Attachment